



BRIAR ROSE ESTATES CO-OPERATIVE LTD. APPLICATION FOR MEMBERSHIP

1. PERSONAL DATA

Name of Applicant _____

Address _____ City/Prov. _____ Postal Code _____

Phone: Resident () _____ Business () _____

Date of Birth _____ Social Insurance Number _____

Marital Status: Married ___ Single ___ Common-Law ___ Divorced ___ Other _____

Length of time at Present Address _____

Type of Accommodation: House ___ Apartment ___ Condo/Townhouse ___ Other ___

Do you Rent _____ Own _____ Monthly Payment \$ _____

Name/Phone of Landlord _____ / _____

Reason for Leaving _____

Co- Applicant (1) _____

Phone: Resident () _____ Business () _____

Date of Birth _____ Social Insurance Number _____

Length of time at Present Address _____

Type of Accommodation: House ___ Apartment ___ Condo/Townhouse ___ Other ___

Do you Rent _____ Own _____ Monthly Payment \$ _____

Name/Phone of Landlord _____ / _____

Reason for Leaving _____

Co- Applicant (2) _____

Phone: Resident () _____ Business () _____

Date of Birth _____ Social Insurance Number _____

Marital Status: Married ___ Single ___ Common-Law ___ Divorced ___ Other _____

Length of time at Present Address _____

Type of Accommodation: House ___ Apartment ___ Condo/Townhouse ___ Other _____

Do you: Rent _____ Own _____ Monthly Payment \$ _____

Name/Phone of Landlord _____ / _____

Reason for Leaving _____

Co- Applicant (3) _____

Phone: Resident () _____ Business () _____

Date of Birth _____ Social Insurance Number _____

Marital Status: Married ___ Single ___ Common-Law ___ Divorced ___ Other _____

Length of time at Present Address: _____

Type of Accommodation: House ___ Apartment ___ Condo/Townhouse ___ Other _____

Do you : Rent _____ Own _____ Monthly Payment \$ _____

Name/Phone of Landlord _____ / _____

Reason for Leaving _____

Other Person(s) Living in Residence (Ensure All Adult Co-Applicants [If Not Included Above] and Children are Included)

Name _____ Age ___ Sex ___ Relationship to Applicant _____

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It is understood that in keeping with proper business procedures the Briar Rose Estates Co-operative Ltd. (Co-op) Board of Directors will obtain a current standing from a Credit Bureau for the Applicant and each Co-Applicant

I also understand that the Co-op has been formed for the purpose of providing housing at a cost to it members. Membership includes the responsibility to participate in the management and maintenance of the Co-op, as noted throughout this application form.

Signature of Applicant _____ Signature of Co-Applicant _____

Signature of Co-Applicant _____ Signature of Co-Applicant _____

2. PREVIOUS RESIDENCE HISTORY

Name/Phone of Applicant's Previous Landlord _____

Length at Residence _____ Monthly Payment \$ _____

Address of Applicant Previous Residence _____

Name/Phone of Co-Applicant's Previous Landlord _____

Length at Residence _____ Monthly Payment \$ _____

Address of Co-Applicant's Previous Residence _____

Name/Phone of Co-Applicant's Previous Landlord _____

Length at Residence _____ Monthly Payment \$ _____

Address of Co-Applicant's Previous Residence _____

Name/Phone of Co-Applicant's Previous Landlord _____

Length at Residence _____ Monthly Payment \$ _____

Address of Co-Applicant's Previous Residence _____

3. EMPLOYMENT HISTORY

Applicant: Present Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

Previous Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

Co-Applicant (1): Present Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

Previous Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

Co-Applicant (2): Present Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

Previous Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

Co-Applicant (3): Present Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

Previous Employment (please include name and address) _____

Length of Employment _____ Gross Salary \$ _____

4. OTHER SOURCES OF INCOME

Applicant Stocks, Bonds, RRIF, etc. _____ Child Support _____

Co-Applicant Stocks, Bonds, RRIF, etc. _____ Child Support _____

Co-Applicant Stocks, Bonds, RRIF, etc. _____ Child Support _____

Co-Applicant Stocks, Bonds, RRIF, etc. _____ Child Support _____

5. GENERAL INFORMATION

Size of Unit required: 2 Bedroom ___ 3 Bedroom ___ 4 Bedroom ___ Handicap Unit _____

Pets owned (2 small pets - Type and Name)

How many vehicles require parking stalls? _____ Make(s)/Model(s) _____

Does your household have any health or physical problems that impact your housing needs?

As the Applicant, how did you hear about Co-op Housing? _____

What are your, and the Co-Applicants reasons, for applying for membership in our Co-op?

What qualities do each of you possess that will contribute to the Co-op? _____

Our Co-op has a Board of Directors along with four Standing Committees. They are Maintenance, Finance, Membership and Community Relations. What Standing Committee would each of the adults applying for membership feel they would like to join?

Applicant _____ Co-Applicant _____

Co-Applicant _____ Co-Applicant _____

Co-op members take an active part in managing their Co-operative. Final decisions on all matters rest with the membership. Our success depends on the active participation of all Members. As a member, you are expected to attend all General Membership Meetings and to serve on the Board of Directors and/or on one of the Standing Committees. The Board or the Committees require no special skills (see above).

6. COMPLETING THE APPLICATION AND MEMBERSHIP

FEES/LOANS

Each Applicant and each Co-Applicant(s) must provide all the requested information on this single application form, as applicable. In addition to completing this application form, the Applicant and all Co-Applicants (includes all residents over 18 that will live in a housing unit) must each provide \$20.00 to obtain a current standing check from a Credit Bureau (monies must be provided in the form of cash or cheque).

The application form and application fee must be mailed to, or dropped off between 9:00 a.m. – 4:30 p.m. at the following address:

CASA Housing Services Inc.
#102, 12120-106 Avenue
Edmonton Alberta T5N 0Z2

If you have any questions, CASA can be contacted at 780-482-2613, during business hours.

Your application and current standing(s) from the Credit Bureau will be forwarded to the Co-op for review by the Briar Rose Co-op Membership and Finance Standing Committees. Upon review by these Committees the Applicant and each Co-Applicant may be interviewed by a member(s) of the Briar Rose Co-op Membership Standing Committee, at the Co-op's discretion.

After the interview, if you are accepted for membership and offered a housing unit, a \$10.00 membership fee for each Applicant/Co-applicant(s) is required, and shall be payable upon receipt of notification of a housing unit being available.

Also, to obtain a housing unit, a \$1,000.00 Membership Loan is required from the Applicant/Co-applicant(s) and shall be payable upon moving into a housing unit. This should be provided in the form of a money order made out to the Briar Rose Estates Housing Co-op. An inspection of the housing unit will be completed before moving in, and will include a staffer from CASA, a member from the Co-op's Maintenance Standing Committee, and the Applicant.

The membership fees and Membership Loan must be provided to a member of the Briar Rose Co-op Membership Standing Committee. Information pertaining to the Briar Rose Co-op Membership Standing Committee member will be provided at the interview.

This Co-op is a member of the Northern Alberta Cooperating Housing Association (NACHA), and currently requires all Applicants and Co-Applicants to attend a NACHA Information Session (<http://www.nacha.ca/InfoSessions/tabid/68/Default.aspx>) before applying to become a Co-op member. This can be waived if the timeline for occupying a housing unit does not fit with the dates of the NACHA information sessions. However, all Applicants and Co-Applicants must complete the NACHA Information Session within six months of occupying a Co-op housing unit.



THE PRINCIPALS OF NON-PROFIT CO-OPERATIVES:

1. **OPEN MEMBERSHIP:** Co-operatives are voluntary organizations, open to all persons able to use their services and willing to accept the responsibilities of membership, without gender, social, racial, political or religious discrimination.
2. **DEMOCRATIC MEMBER CONTROL:** Co-operatives are democratic organizations controlled by their members, who actively participate in setting their policies and making decisions. Men and women serving as elected representatives are accountable to the membership. In primary co-operatives members have equal voting rights (one member, one vote) and co-operatives at other levels are also organized in a democratic manner.
3. **MEMBER ECONOMIC PARTICIPATION:** Members contribute equitably to, and democratically control, the capital of their co-operative. At least part of that capital is usually the common property of the co-operative. Members usually receive limited compensation, almost always none, on capital subscribed as a condition of membership. Members allocate surpluses for any or all of the following purposes: developing their co-operative, possibly by setting up reserves, part of which at least would be indivisible; benefiting members in proportion to their transactions with the co-operative; and supporting other activities approved by the membership.
4. **AUTONOMY AND INDEPENDENCE:** Co-operatives are autonomous, self-help organizations controlled by their members. If they enter to agreements with other organizations, including governments, or raise capital from external sources, they do so on terms that ensure democratic control by their members and maintain their co-operative autonomy.
5. **EDUCATION, TRAINING AND INFORMATION:** Co-operatives provide education and training for their members, elected representatives, managers, and employees so they can contribute effectively to the development of their co-operatives. They inform the general public - particularly young people and opinion leaders - about the nature and benefits of co-operation.
6. **CO-OPERATION AMONG CO-OPERATIVES:** Co-operatives serve their members most effectively and strengthen the co-operative movement by working together through local, national, regional and international structures.
7. **CONCERN FOR COMMUNITY:** Co-operatives work for the sustainable development of their communities through policies approved by their members.

Applicants realize that Co-operation implies and requires group action and group benefits.

I declare the above information to be correct. I understand that this agreement does not constitute an agreement to provide me with accommodation, and I further acknowledge that this application is the property of Briar Rose Estates Co-operative. I hereby authorize you or your agent to make inquires which you deem necessary to verify the above statement.

Date of Application _____

Signature of Applicant _____

Signature of Co-Applicant _____

Signature of Co-Applicant _____

Signature of Co-Applicant _____

**ALL INFORMATION IN THIS APPLICATION WILL BE KEPT CONFIDENTIAL
BETWEEN YOURSELVES, MEMBERSHIP, AND FINANCE COMMITTEES OF BRIAR
ROSE ESTATES CO-OPERATIVE LTD.**